



EXECUTIVE AGENCY EDUCATION, AUDIOVISUAL AND CULTURE

Lifelong Learning: Erasmus, Jean Monnet

Brussels, **25 AOUT 2008**
EACEA/P2/RR/da08D023763

Mr Felipe PETRIZ CALVO
Rector
Universidad de Zaragoza
Pedro Cerbuna, 12
ES-50009 ZARAGOZA

Subject: Notification of Payment – final payment

Reference number: 225990-CP-1-2005-1-ES-ERASMUS-TN (2005-2631)

Title: LEFIS - APTICE: Legal Framework for the Information Society II

Dear Mr Petriz Calvo,

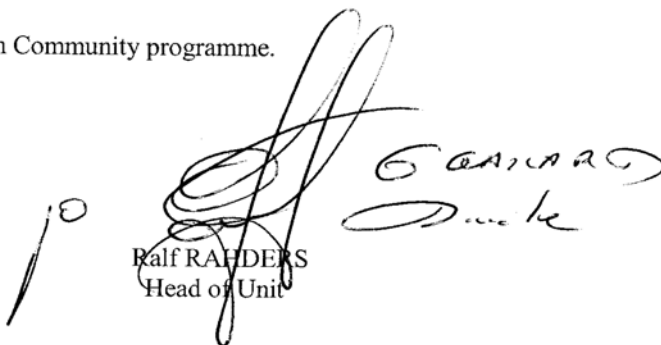
We are pleased to inform you that the evaluation of the final report of the above mentioned agreement has been completed.

We hereby notify to you the final amount of the grant (see details in annex) calculated in accordance with the contractual terms and with the documents that you submitted, as well as the amount of the balance we are going to pay, which is: **80227.00 €**.

You are kindly requested to submit any queries or complaints not later than 60 days after the receipt of this letter. After this time such requests will no longer be considered.

Thank you for your participation in the European Community programme.

Yours sincerely,


Ralf RAHDERS
Head of Unit

Annex 1: Calculation of the balance

Cc:
Prof. Fernando GALINDO AYUDA
Project coordinator

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CALCULATION OF THE BALANCE Beneficiary: LEFIS-APTICE. Legal framework for the Information Society II Grant Agreement ref. : 225990-CP-1-2005-1-ES-ERASMUS-TN

Section 1: Comments & recommendations

The Final report on the above stated project has been evaluated by the Education, Audiovisual and Culture Executive Agency with the assistance of an independent expert. Please find below comments and recommendations from the analysis:

COMMENTS:

The overall implementation and performance of Leflis Thematic Network was successful, demonstrating effective management in involving actively most of the partners. Project activities have been carried out in coherence with the original work plan and the delivered products are of good quality.

RECOMMENDATIONS:

Few recommendations will be forwarded on the assumption that the network continues operations in future:

- The products of the network should have clear indication that the production has been supported by the Thematic Networks project. This will help to increase visibility and transparency of the action programme in the larger European context.
- The dedicated website is expected to disseminate and promote the Network aims, activities and achievements and not merely advertise the coordinating institution.
- The ownership of the network products need more fair consideration and demonstrate value for all European partners. The European added value is diminished by the fact that most of the outcomes are in Spanish, and not freely available for audience outside the network.
- The quality evaluation of the project results needs more systematic approach within the network,

Section 2: Explanation of the financial analysis

Declared expenditures.	1.216.382 €	
Declared expenditures corrected	1.213.405 €	
Ineligible expenditures.	66.196 €	
Eligible expenditures.	1.147.209 €	
Maximum Community grant indicated in the grant agreement.	401.133 €	Balance 1
Community grant based on actual eligible expenditures (after application of the co-financing factor).	426.674 €	Balance 2
Community grant requested in the final report (non profit clause).	401.133 €	Balance 3
Maximum to be paid for the project (minimum of 3 above balances)	401.133 €	
Advance already paid.	320.906 €	
Final Balance	80.227 €	

Explanation of the financial analysis

The analysis of your final report was based on the declared and corrected expenditures and in the light of the documents you have submitted after supplementary information request.

After the verification of your detailed tables, the following errors in the calculation of costs were detected:

- For Staff costs: The amount of 796.757 € which you have entered should be corrected and replaced by 794.164 €.
- For Equipment costs: The amount of 44.821€ which you have entered should be corrected and replaced by 44.872€.
- For Sub-contracting costs: The amount of 32.097€ which you have entered should be corrected and replaced by 31.662€.

As a consequence, the total corrected declared cost of your project is 1.213.405€.

Ineligible expenditure by budget categories

Personnel Costs: 57.428 €

40.094 € are ineligible as the declared amount for personnel costs (815.974 €) is higher than that indicated in the approved budget (653.382 €). Only the latter figure – the approved budget for personnel costs + max 10% allowed variation – has been taken into account in the final calculation of total costs.

17.334 € are ineligible as the daily costs per person (400 €) for _____ and _____ are not reasonable and justified and accord with the principles of sound financial management. As the eligibility period of the project runs until 2007, the re-calculation has been based on the 2007 norms (79 € - maximum daily staff costs rates for _____ - year 2007) which gives:

For _____ : $(400 \text{ €} * 34 \text{ days}) - (79 \text{ €} * 34 \text{ days}) = 10914 \text{ €}$ ineligible

For _____ : $(400 \text{ €} * 20 \text{ days}) - (79 \text{ €} * 20 \text{ days}) = 6420 \text{ €}$ ineligible

Direct Costs: 8.768€

Travel & subsistence costs:

2.787€ are ineligible, as it exceeds the maximum amount per person per day as indicated in the table of article iV).2 of the Administrative and Financial handbook. For your information, the amounts specified in the table include all costs associated with the stay in the country concerned. If there is no overnight stay, the amounts are reduced by 50%.

Equipment and materials:

5.981 € are ineligible as some items having a purchase price of more than 1000 € have not been subject to calculation depreciation as stated in the Administrative and Financial handbook, chap III iv)3.

After deduction of the total ineligible costs of 66.196 € from the total declared and corrected expenditures (1.213.405 €), the total eligible expenditures is 1.147.209 €.

Grant amount

The maximum Community grant foreseen in the grant agreement is 401.133 € (Balance 1)

The Community grant, when applying the fixed percentage of co-financing of 37, 19 % to actual incurred eligible expenditures (1.147.209 €), amounts to 426.674 € (Balance 2).

The Community grant requested to balance the project budget (Section II, Table 2.10 of your final report) is 401.133 € (Balance 3).

The final Community grant awarded is determined by the minimum value of the three above balance figures which is 401.133 €.

Final Payment

The final Community grant awarded being higher than the pre-financing payment already made (320.906 €), the positive balance of your project is 80.227 €.

Under these circumstances, a final payment order of 80.227 € will be issued.